

# **GUJARAT TECHNOLOGICAL UNIVERSITY**

No: GTU/Diploma/Exam Form/Winter2016/9256

Date: -03-12-2016

## **Instructions for filling up the exam forms for Diploma Engineering Winter Exam-2016**

- (1) Please download the PDF file of Exam Forms of Diploma Engineering (**Sem 1<sup>st</sup>Regular and 1<sup>st</sup> CtoD Regular**) from admin panel.
- (2) Print the Exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable.
- (3) Please verify UFM as well as detention of the students as per the GTU rules. If as per the UFM punishment or detention, if student is not eligible for current exam then do not send exam form of student to GTU.
- (4) Please verify subject code of student, if any mismatch or doubt found then immediately inform to GTU on ( [diploma@gtu.edu.in](mailto:diploma@gtu.edu.in) )
- (5) After filling the exam forms, institute have to GUN the exam forms using bar code reader within time schedule.
- (6) Once you gun the exam form, credit exam fees by SBI payment gateway to GTU. Schedule will be as follows
- (7) If the colleges fail to credit exam fee in time, Students hall ticket will not be sent to those institutes.
- (8) There is no need to send the hard copies of exam forms to GTU.

## **Diploma Engineering (Winter 2016)**

(Sem 1<sup>st</sup> Regular and 1<sup>st</sup> CtoD Regular)

Sr no	Dates for downloading and filling Exam form for Student	Dates for Gunning of forms by institute	Challan Submission Date	With Penalty (In Rs.)
1	05-12-2016 to 20-12-2016	06-12-2016 to 21-12-2016	21-12-2016	Nil

**No exam form will be accepted after the scheduled date of accepting exam forms. Colleges are hereby instructed to inform to the students/guardian in this regard, so that they do not rush to university with such request. (Late Exam form query after last date will be solved only through mail correspondence on college letter head from institute)**

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I/C Registrar